

**GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)**

**MEMORANDUM**

No.F.1(2)FD(Rules)/06 Part-I

Jaipur, dated : 22.05.2009

**Sub. :- Regarding successful completion of period of probation by probationer-trainees and grant of pay in the pay scale / running pay band of the post.**

In accordance with the provisions contained in Rule 24 of the Rajasthan Service Rules, a probationer-trainee is entitled to a fixed remuneration at such rates as may be prescribed by the Government from time to time and on successful completion of period of probation, minimum pay of the pay scale / running pay band of the post is to be allowed under this rule, from the day following the day of successful completion of the period of probation training. As per provisions contained in Rule 27C of the Rajasthan Service Rules, a probationer-trainee is not entitled for grant of annual grade increment(s) for the period of probation training.

Under Rule 96(b) of the Rajasthan Service Rules, read with Government of Rajasthan's Decision No.3 thereunder, a temporary Government servant is entitled to extraordinary leave for three months only. As per Rule 122A(i) of the Rajasthan Service Rules, a probationer-trainee shall earn no leave during the period of probation. For grant of extraordinary leave, he may be treated similar to a person appointed on temporary basis.

Certain cases have come to the notice of the Government in which a probationer-trainee has been allowed /availed extraordinary leave beyond a period of three months during the period of probation training.

A question has been raised as to what should be the procedure for determination of 'successful completion' of the period of a probationer-trainee.

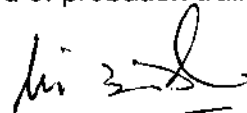
For adjudging the period of probation training as 'successful completion', the service of two years has been considered as appropriate. Extraordinary Leave counts as service, but in cases, where a probationer-trainee remains on Extraordinary Leave for a longer period, it cannot be said that he has worked as a probationer-trainee successfully. Without adjudging the actual work of a probationer-trainee, it cannot be verified by the competent authority that his service during the period of probation training has been successful.

Accordingly, the matter has been considered and it has been decided that the appointing authority may sanction extraordinary leave upto three months to a probationer-trainee during the entire period of probation training. If extraordinary leave beyond the period of three months during probation period is granted by the appointing authority in exceptional circumstances with concurrence of FD, the period of probation shall be extended upto the period of extraordinary leave taken beyond three months. However, the maximum period for which the probation can be extended shall be one year.

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Where the Appointing Authority, on completion of the period of probation training of a probationer-trainee decides to extend the period of probation training, the probationer-trainee will be allowed pay in the pay scale / running pay band of the post, only on successful completion of extended period of probation training.



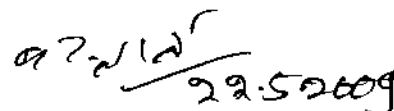
(Deepak Upreti)  
Secretary to the Government

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(Banna Lal)  
Officer on Special Duty

(RSR - 13 / 2009)